

ID	Task Name	Duration	Start	Finish	Preced	% Work Complete	Resource Initials	3rd Quarter			1st Quarter						3rd Quarter			Jan	Feb				
								Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug			Sep	Oct	Nov	Dec
1	Housing Replacement Analysis Project	288 days?	Mon 10/31/11	Mon 12/17/12		28%																			
2	Project Kickoff Meeting	1 day	Mon 10/31/11	Mon 10/31/11		100%																			
3	Discovery Phase (as-is)	199 days?	Fri 11/4/11	Mon 8/20/12		72%																			
4	Business Justification	20 days	Fri 11/4/11	Tue 12/6/11	2	100%																			
5	Write Business Justification	10 days	Mon 11/14/11	Fri 11/25/11	6	100%	JM																		
6	Review Business Justification	6 days	Fri 11/4/11	Fri 11/11/11		100%	JM																		
7	Obtain Approval from Project Team	1 day	Tue 11/29/11	Tue 11/29/11	5,6	100%	JM																		
8	Obtain Approval from Project Sponsors	0 days	Tue 12/6/11	Tue 12/6/11	7	100%	JM																		
9	Business Justification completed	0 days	Tue 12/6/11	Tue 12/6/11	8	100%	JM																		
10	Project Scope Document	19 days	Mon 11/7/11	Tue 12/6/11	2	100%																			
11	Write Project Scope Document	5 days	Mon 11/7/11	Fri 11/11/11		100%	JM																		
12	Review Project Scope Document	1 day	Fri 11/18/11	Fri 11/18/11	11	100%	JM																		
13	Obtain Approval from Project Team	1 day	Tue 11/29/11	Tue 11/29/11		100%	JM																		
14	Obtain Approval from Project Sponsors	0 days	Tue 12/6/11	Tue 12/6/11		100%	JM																		
15	Project Scope completed	0 days	Tue 12/6/11	Tue 12/6/11		100%	JM																		
16	Discovery Meetings	125 days	Thu 12/15/11	Thu 6/14/12	4,10	100%																			
17	Housing / Lottery	94 days	Thu 12/15/11	Wed 5/2/12		100%																			
18	Freshman (new to the Institute)	2 days	Thu 12/15/11	Fri 12/16/11		100%	RR																		
19	Upperclassman	1 day	Mon 4/9/12	Mon 4/9/12		100%	RR																		
20	Graduate Students	1 day	Wed 5/2/12	Wed 5/2/12		100%	JS																		
21	Housing filemaker Databases	10 days	Mon 2/6/12	Fri 2/17/12		100%																			
22	Master Blaster	5 days	Mon 2/6/12	Fri 2/10/12		100%	JS																		
23	UG Confirmation	5 days	Mon 2/6/12	Fri 2/10/12		100%	RR																		
24	Conference / Guest	5 days	Mon 2/6/12	Fri 2/10/12		100%	RR																		
25	Vacancy	5 days	Mon 2/13/12	Fri 2/17/12		100%	JS																		
26	Early Return	5 days	Mon 2/13/12	Fri 2/17/12		100%	RR																		
27	Waiting List	5 days	Mon 2/13/12	Fri 2/17/12		100%	JS																		
28	Front Desk	5 days	Mon 2/13/12	Fri 2/17/12		100%	RR																		
29	Housing SISTIM Functionality on Housing	8 days	Tue 2/21/12	Thu 3/1/12		100%	RR																		
30	Housing MITSIS Functionality on Housing	8 days	Tue 2/21/12	Thu 3/1/12		100%	JS																		
31	Housing Stakeholder - HFS Accounting	5 days	Mon 3/5/12	Fri 3/9/12	30FS	100%																			
32	Discuss systems/applications/process	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS																		
33	Discuss process calendar	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS																		
34	Walkthrough of digital Building/Room S	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS																		
35	Walkthrough of Room Rate Codes Set	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS																		
36	Analysis/review of OTF process	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS																		
37	Discuss functionality/efficiency/informa	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS																		
38	Housing Stakeholder - Student Financial	5 days	Tue 3/13/12	Mon 3/19/12	31FS	100%																			
39	Assess primary users/roles	5 days	Tue 3/13/12	Mon 3/19/12		100%	RR																		
40	Discuss systems/process flow	5 days	Tue 3/13/12	Mon 3/19/12		100%	RR																		
41	Discuss process calendar	5 days	Tue 3/13/12	Mon 3/19/12		100%	RR																		
42	Housing Stakeholder - Registrar	5 days	Wed 3/21/12	Tue 3/27/12	38FS	100%																			
43	Evaluate scope of affected data/proces	5 days	Wed 3/21/12	Tue 3/27/12		100%	JS																		
44	Examine dataflow for MITSIS Directory	5 days	Wed 3/21/12	Tue 3/27/12		100%	JS																		
45	Examine current supporting processes	5 days	Wed 3/21/12	Tue 3/27/12		100%	JS																		
46	Housing Stakeholders - Card Office / SEMC	1 day	Fri 3/23/12	Fri 3/23/12		100%	RR																		
47	Housing Stakeholders - Campus Dining	1 day	Wed 4/4/12	Wed 4/4/12		100%	RR																		
48	Housing Stakeholders - Tech Cash	1 day	Wed 4/4/12	Wed 4/4/12		100%	JS																		
49	UG House Managers	1 day	Thu 4/12/12	Thu 4/12/12		100%	RR																		
50	GRAD House Managers	1 day	Tue 4/17/12	Tue 4/17/12		100%	JS																		
51	Housing Stakeholders - Card Office / SEMC	1 day	Mon 4/23/12	Mon 4/23/12		100%	JS																		
52	Dean On Call	1 day	Thu 6/14/12	Thu 6/14/12		100%	RR																		
53	FSILG	1 day	Tue 5/15/12	Tue 5/15/12		100%	JS																		
54	Discovery Phase Documentation	93 days?	Mon 4/9/12	Wed 8/15/12		41%																			
55	As-Is Business Process Descriptions	59 days?	Mon 4/9/12	Fri 6/29/12		62%																			
56	Undergraduate Process	59 days	Mon 4/9/12	Fri 6/29/12		100%																			
57	Undergraduate Process - Internal	15 days	Mon 4/9/12	Fri 4/27/12		100%	RR																		
58	Present Undergraduate Draft Vers	1 day	Fri 5/4/12	Fri 5/4/12	57,62	100%	RR																		
59	Undergraduate Process - Word D	23 days	Mon 5/7/12	Wed 6/6/12	58	100%	RR																		
60	Present Undergraduate Process -	1 day	Wed 6/20/12	Wed 6/20/12	59	100%	RR																		
61	Obtain approval from Project Spo	0 days	Fri 6/29/12	Fri 6/29/12	60	0%	JM																		
62	Graduate Process	59 days?	Mon 4/9/12	Fri 6/29/12		38%	JS																		
63	Graduate Process - Internal review	15 days	Mon 4/9/12	Fri 4/27/12		100%	JS																		
64	Present Graduate Draft Version to	1 day	Mon 5/21/12	Mon 5/21/12	63	100%	JS																		
65	Graduate Process - Word Document	1 day	Mon 5/21/12	Mon 5/21/12		100%	JS																		
66	Present Graduate Process - Word	1 day?	Tue 5/22/12	Tue 5/22/12	63,65	100%	JS																		
67	Obtain approval from Project Spo	0 days	Fri 6/29/12	Fri 6/29/12	66	0%	JM																		
68	As-Is Business Process Documentation	0 days	Fri 6/29/12	Fri 6/29/12	67	0%	RR,JS																		
69	As-Is Process Maps (Visual Micrografx	55 days	Mon 5/7/12	Fri 7/20/12	58	48%																			

Project: HRA Project Plan  
Date: Fri 6/29/12

Task Milestone Rolled Up Task Rolled Up Progress External Tasks Group By Summary

Progress Summary Rolled Up Milestone Split Project Summary Deadline

