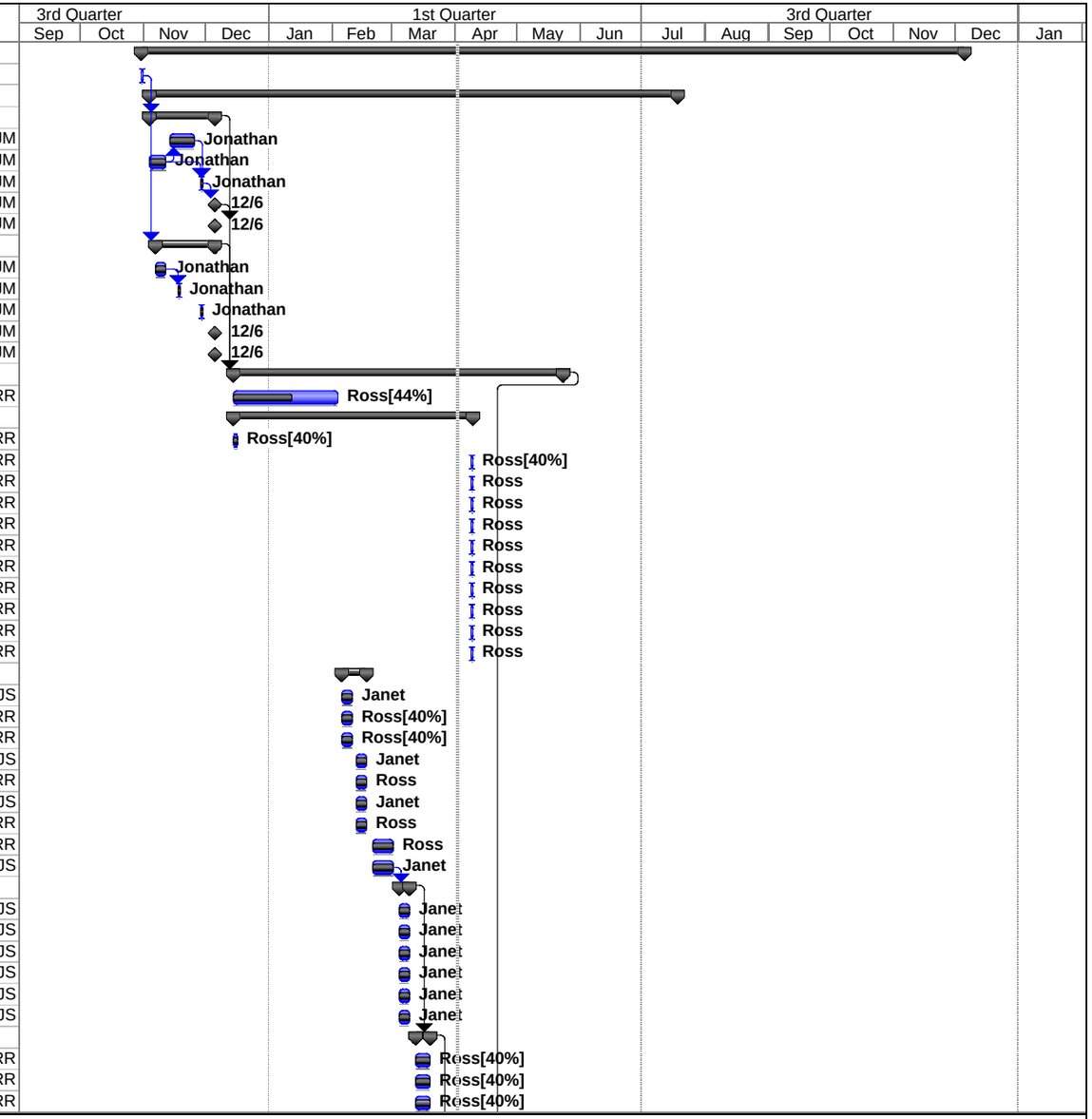
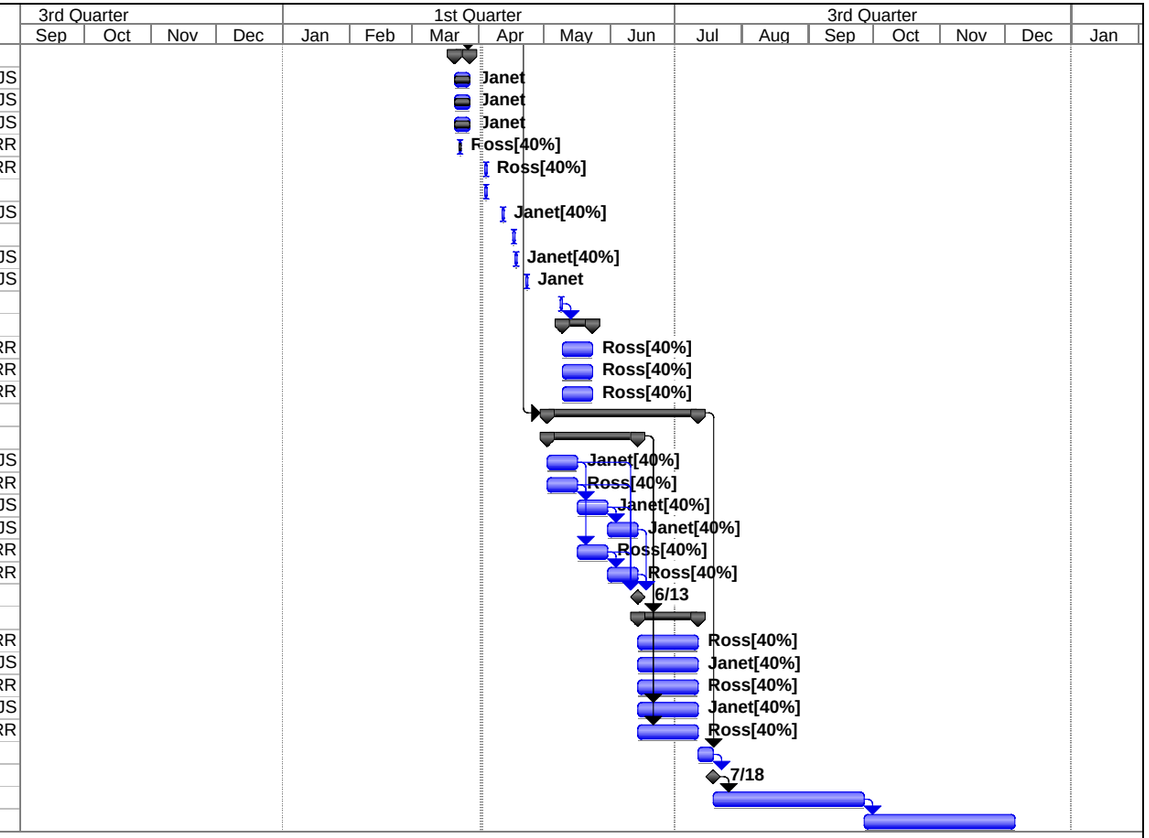
ID		Task Name	Duration	Start	Finish	Prede	% Work Complete	Resource Initials
1		**Housing Replacement Analysis Project**	**280 days**	**Mon 10/31/11**	**Wed 12/5/12**		**58%**	
2		Project Kickoff Meeting	1 day	Mon 10/31/11	Mon 10/31/11		100%	
3		**Discovery Phase (as-is)**	**176 days**	**Fri 11/4/11**	**Wed 7/18/12**		**58%**	
4	✓	**Business Justification**	**20 days**	**Fri 11/4/11**	**Tue 12/6/11**	**2**	**100%**	
5	✓	Write Business Justification	10 days	Mon 11/14/11	Fri 11/25/11	6	100%	JM
6	✓	Review Business Justification	6 days	Fri 11/4/11	Fri 11/11/11		100%	JM
7	✓	Obtain Approval from Project Team	1 day	Tue 11/29/11	Tue 11/29/11	5,6	100%	JM
8	✓	Obtain Approval from Project Sponsors	0 days	Tue 12/6/11	Tue 12/6/11	7	100%	JM
9	✓	Business Justification completed	0 days	Tue 12/6/11	Tue 12/6/11	8	100%	JM
10	✓	**Project Scope Document**	**19 days**	**Mon 11/7/11**	**Tue 12/6/11**	**2**	**100%**	
11	✓	Write Project Scope Document	5 days	Mon 11/7/11	Fri 11/11/11		100%	JM
12	✓	Review Project Scope Document	1 day	Fri 11/18/11	Fri 11/18/11	11	100%	JM
13	✓	Obtain Approval from Project Team	1 day	Tue 11/29/11	Tue 11/29/11		100%	JM
14	✓	Obtain Approval from Project Sponsors	0 days	Tue 12/6/11	Tue 12/6/11		100%	JM
15	✓	Project Scope completed	0 days	Tue 12/6/11	Tue 12/6/11		100%	JM
16		**Discovery Meetings**	**109 days**	**Thu 12/15/11**	**Wed 5/23/12**	**4,10**	**80%**	
17		System Diagram (IS&T)	7 days	Thu 12/15/11	Fri 2/3/12		50%	RR
18		**Housing / Lottery**	**77 days**	**Thu 12/15/11**	**Mon 4/9/12**		**8%**	
19	✓	Freshman (new to the Institute)	2 days	Thu 12/15/11	Fri 12/16/11		100%	RR
20		Upperclassman	1 day	Mon 4/9/12	Mon 4/9/12		0%	RR
21		FSILG	1 day	Mon 4/9/12	Mon 4/9/12		0%	RR
22		Off Campus Students	1 day	Mon 4/9/12	Mon 4/9/12		0%	RR
23		Graduate Students	1 day	Mon 4/9/12	Mon 4/9/12		0%	RR
24		Summer Students	1 day	Mon 4/9/12	Mon 4/9/12		0%	RR
25		Post-Doctoral / Faculty	1 day	Mon 4/9/12	Mon 4/9/12		0%	RR
26		Young Students (Legal Minors)	1 day	Mon 4/9/12	Mon 4/9/12		0%	RR
27		Outside, Non Affiliated Groups	1 day	Mon 4/9/12	Mon 4/9/12		0%	RR
28		MIT - Affiliated Groups	1 day	Mon 4/9/12	Mon 4/9/12		0%	RR
29		Visitors	1 day	Mon 4/9/12	Mon 4/9/12		0%	RR
30	✓	**Housing filemaker Databases**	**10 days**	**Mon 2/6/12**	**Fri 2/17/12**		**100%**	
31	✓	Master Blaster	5 days	Mon 2/6/12	Fri 2/10/12		100%	JS
32	✓	UG Confirmation	5 days	Mon 2/6/12	Fri 2/10/12		100%	RR
33	✓	Conference / Guest	5 days	Mon 2/6/12	Fri 2/10/12		100%	RR
34	✓	Vacancy	5 days	Mon 2/13/12	Fri 2/17/12		100%	JS
35	✓	Early Return	5 days	Mon 2/13/12	Fri 2/17/12		100%	RR
36	✓	Waiting List	5 days	Mon 2/13/12	Fri 2/17/12		100%	JS
37	✓	Front Desk	5 days	Mon 2/13/12	Fri 2/17/12		100%	RR
38	✓	Housing SISTIM Functionality on Housing	8 days	Tue 2/21/12	Thu 3/1/12		100%	RR
39	✓	Housing MITSIS Functionality on Housing	8 days	Tue 2/21/12	Thu 3/1/12		100%	JS
40	✓	**Housing Stakeholder - HFS Accounting (**	**5 days**	**Mon 3/5/12**	**Fri 3/9/12**	**39FS**	**100%**	
41	✓	Discuss systems/applications/process	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS
42	✓	Discuss process calendar	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS
43	✓	Walkthrough of digital Building/Room S	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS
44	✓	Walkthrough of Room Rate Codes Set	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS
45	✓	Analysis/review of OTF process	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS
46	✓	Discuss functionality/efficiency/informa	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS
47	✓	**Housing Stakeholder - Student Financial**	**5 days**	**Tue 3/13/12**	**Mon 3/19/12**	**40FS**	**100%**	
48	✓	Assess primary users/roles	5 days	Tue 3/13/12	Mon 3/19/12		100%	RR
49	✓	Discuss systems/process flow	5 days	Tue 3/13/12	Mon 3/19/12		100%	RR
50	✓	Discuss process calendar	5 days	Tue 3/13/12	Mon 3/19/12		100%	RR



Project: HRA Project Plan
Date: Mon 4/2/12

Task	Summary	Rolled Up Progress	Project Summary
Progress	Rolled Up Task	Split	Group By Summary
Milestone	Rolled Up Milestone	External Tasks	Deadline

ID	Task Name	Duration	Start	Finish	Prede	% Work Complete	Resource Initials
51	**Housing Stakeholder - Registrar**	**5 days**	**Wed 3/21/12**	**Tue 3/27/12**	**47FS**	**100%**	
52	Evaluate scope of affected data/proces	5 days	Wed 3/21/12	Tue 3/27/12		100%	JS
53	Examine dataflow for MITSIS Directory	5 days	Wed 3/21/12	Tue 3/27/12		100%	JS
54	Examine current supporting processes	5 days	Wed 3/21/12	Tue 3/27/12		100%	JS
55	Housing Stakeholders - Card Office / SEMC	1 day	Fri 3/23/12	Fri 3/23/12		100%	RR
56	Housing Stakeholders - Campus Dining	1 day	Wed 4/4/12	Wed 4/4/12		0%	RR
57	Housing Stakeholders - Tech Cash	1 day	Wed 4/4/12	Wed 4/4/12		0%	
58	UG House Managers	1 day	Thu 4/12/12	Thu 4/12/12		0%	JS
59	GRAD House Managers	1 day	Tue 4/17/12	Tue 4/17/12		0%	
60	FSILG	1 day	Wed 4/18/12	Wed 4/18/12		0%	JS
61	Housing Stakeholders - Card Office / SEMC	1 day	Mon 4/23/12	Mon 4/23/12		0%	JS
62	Dean On Call	1 day	Wed 5/9/12	Wed 5/9/12		0%	
63	**CBORD**	**10 days**	**Thu 5/10/12**	**Wed 5/23/12**	**62**	**0%**	
64	Digital Building / Room Setup & Mainte	10 days	Thu 5/10/12	Wed 5/23/12		0%	RR
65	Room Rate Code Setup & Maintenanc	10 days	Thu 5/10/12	Wed 5/23/12		0%	RR
66	Current Security, Roles & Authorizatio	10 days	Thu 5/10/12	Wed 5/23/12		0%	RR
67	**Discovery Phase Documentation**	**50 days**	**Thu 5/3/12**	**Wed 7/11/12**	**16FS**	**0%**	
68	**As-Is Process Maps**	**30 days**	**Thu 5/3/12**	**Wed 6/13/12**		**0%**	
69	Graduate Students	10 days	Thu 5/3/12	Wed 5/16/12		0%	JS
70	Undergraduate Students	10 days	Thu 5/3/12	Wed 5/16/12		0%	RR
71	Vacancy	10 days	Thu 5/17/12	Wed 5/30/12	69	0%	JS
72	Transfers	10 days	Thu 5/31/12	Wed 6/13/12	71	0%	JS
73	Early Returns	10 days	Thu 5/17/12	Wed 5/30/12	70	0%	RR
74	Wait List	10 days	Thu 5/31/12	Wed 6/13/12	73	0%	RR
75	As-Is Process Maps completed	0 days	Wed 6/13/12	Wed 6/13/12	69,70	0%	
76	**Data Catagories that are tracked betwee**	**20 days**	**Thu 6/14/12**	**Wed 7/11/12**	**68**	**0%**	
77	Housing	20 days	Thu 6/14/12	Wed 7/11/12		0%	RR
78	Biographical	20 days	Thu 6/14/12	Wed 7/11/12		0%	JS
79	Preferences	20 days	Thu 6/14/12	Wed 7/11/12		0%	RR
80	Dual Entry areas / Pain Points	20 days	Thu 6/14/12	Wed 7/11/12	68	0%	JS
81	Project Wiki	20 days	Thu 6/14/12	Wed 7/11/12	68	0%	RR
82	Review with Project Team, Stakeholders	5 days	Thu 7/12/12	Wed 7/18/12	67	0%	
83	Discovery Phase Completed	0 days	Wed 7/18/12	Wed 7/18/12	82	0%	
84	Define Phase	50 days	Thu 7/19/12	Wed 9/26/12	83	0%	
85	Design Phase	50 days	Thu 9/27/12	Wed 12/5/12	84	0%	



Project: HRA Project Plan
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Task		Summary		Rolled Up Progress		Project Summary	
Progress		Rolled Up Task		Split		Group By Summary	
Milestone		Rolled Up Milestone		External Tasks		Deadline	