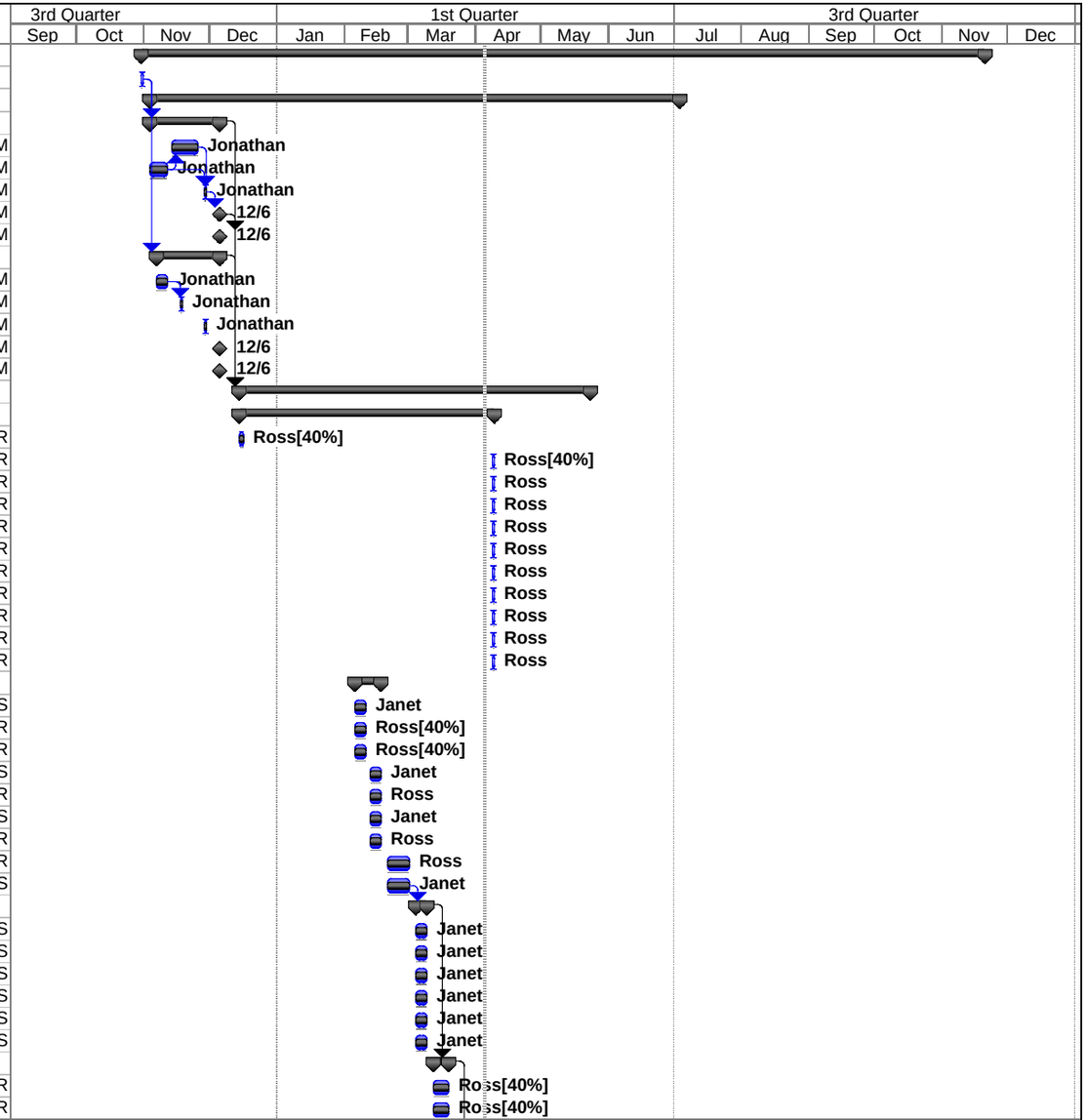
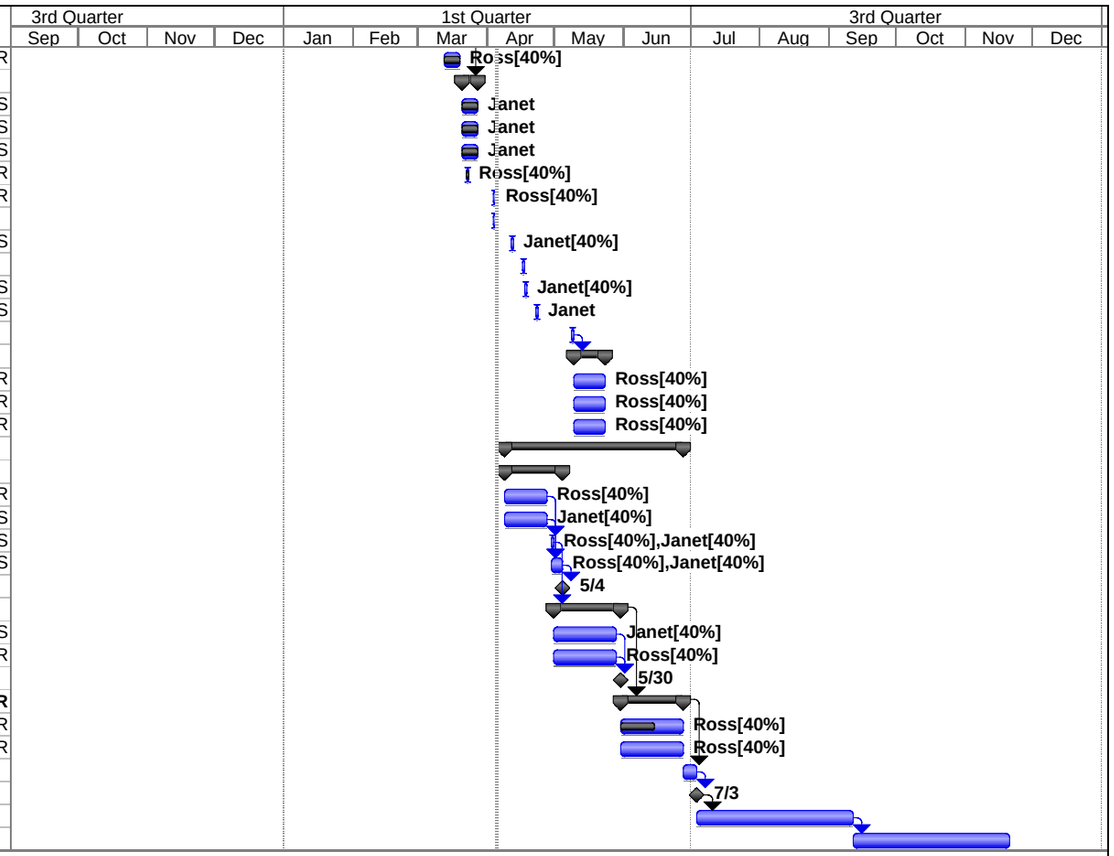
ID	Task Name	Duration	Start	Finish	Predecessors	% Work Complete	Resource Initials
1	**Housing Replacement Analysis Project**	**269 days**	**Mon 10/31/11**	**Tue 11/20/12**		**62%**	
2	Project Kickoff Meeting	1 day	Mon 10/31/11	Mon 10/31/11		100%	
3	**Discovery Phase (as-is)**	**165 days**	**Fri 11/4/11**	**Tue 7/3/12**		**62%**	
4	**Business Justification**	**20 days**	**Fri 11/4/11**	**Tue 12/6/11**	**2**	**100%**	
5	Write Business Justification	10 days	Mon 11/14/11	Fri 11/25/11	6	100%	JM
6	Review Business Justification	6 days	Fri 11/4/11	Fri 11/11/11		100%	JM
7	Obtain Approval from Project Team	1 day	Tue 11/29/11	Tue 11/29/11	5,6	100%	JM
8	Obtain Approval from Project Sponsors	0 days	Tue 12/6/11	Tue 12/6/11	7	100%	JM
9	Business Justification completed	0 days	Tue 12/6/11	Tue 12/6/11	8	100%	JM
10	**Project Scope Document**	**19 days**	**Mon 11/7/11**	**Tue 12/6/11**	**2**	**100%**	
11	Write Project Scope Document	5 days	Mon 11/7/11	Fri 11/11/11		100%	JM
12	Review Project Scope Document	1 day	Fri 11/18/11	Fri 11/18/11	11	100%	JM
13	Obtain Approval from Project Team	1 day	Tue 11/29/11	Tue 11/29/11		100%	JM
14	Obtain Approval from Project Sponsors	0 days	Tue 12/6/11	Tue 12/6/11		100%	JM
15	Project Scope completed	0 days	Tue 12/6/11	Tue 12/6/11		100%	JM
16	**Discovery Meetings**	**109 days**	**Thu 12/15/11**	**Wed 5/23/12**	**4,10**	**80%**	
17	**Housing / Lottery**	**77 days**	**Thu 12/15/11**	**Mon 4/9/12**		**8%**	
18	Freshman (new to the Institute)	2 days	Thu 12/15/11	Fri 12/16/11		100%	RR
19	Upperclassman	1 day	Mon 4/9/12	Mon 4/9/12		0%	RR
20	FSILG	1 day	Mon 4/9/12	Mon 4/9/12		0%	RR
21	Off Campus Students	1 day	Mon 4/9/12	Mon 4/9/12		0%	RR
22	Graduate Students	1 day	Mon 4/9/12	Mon 4/9/12		0%	RR
23	Summer Students	1 day	Mon 4/9/12	Mon 4/9/12		0%	RR
24	Post-Doctoral / Faculty	1 day	Mon 4/9/12	Mon 4/9/12		0%	RR
25	Young Students (Legal Minors)	1 day	Mon 4/9/12	Mon 4/9/12		0%	RR
26	Outside, Non Affiliated Groups	1 day	Mon 4/9/12	Mon 4/9/12		0%	RR
27	MIT - Affiliated Groups	1 day	Mon 4/9/12	Mon 4/9/12		0%	RR
28	Visitors	1 day	Mon 4/9/12	Mon 4/9/12		0%	RR
29	**Housing filemaker Databases**	**10 days**	**Mon 2/6/12**	**Fri 2/17/12**		**100%**	
30	Master Blaster	5 days	Mon 2/6/12	Fri 2/10/12		100%	JS
31	UG Confirmation	5 days	Mon 2/6/12	Fri 2/10/12		100%	RR
32	Conference / Guest	5 days	Mon 2/6/12	Fri 2/10/12		100%	RR
33	Vacancy	5 days	Mon 2/13/12	Fri 2/17/12		100%	JS
34	Early Return	5 days	Mon 2/13/12	Fri 2/17/12		100%	RR
35	Waiting List	5 days	Mon 2/13/12	Fri 2/17/12		100%	JS
36	Front Desk	5 days	Mon 2/13/12	Fri 2/17/12		100%	RR
37	Housing SISTIM Functionality on Housing	8 days	Tue 2/21/12	Thu 3/1/12		100%	RR
38	Housing MITSIS Functionality on Housing	8 days	Tue 2/21/12	Thu 3/1/12		100%	JS
39	**Housing Stakeholder - HFS Accounting**	**5 days**	**Mon 3/5/12**	**Fri 3/9/12**	**38FS**	**100%**	
40	Discuss systems/applications/process	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS
41	Discuss process calendar	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS
42	Walkthrough of digital Building/Room	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS
43	Walkthrough of Room Rate Codes Set	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS
44	Analysis/review of OTF process	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS
45	Discuss functionality/efficiency/informa	5 days	Mon 3/5/12	Fri 3/9/12		100%	JS
46	**Housing Stakeholder - Student Financial**	**5 days**	**Tue 3/13/12**	**Mon 3/19/12**	**39FS**	**100%**	
47	Assess primary users/roles	5 days	Tue 3/13/12	Mon 3/19/12		100%	RR
48	Discuss systems/process flow	5 days	Tue 3/13/12	Mon 3/19/12		100%	RR



Project: HRA Project Plan
Date: Thu 4/5/12

Task
Progress
Milestone
Summary
Rolled Up Task
Rolled Up Milestone
Rolled Up Progress
Split
External Tasks
Project Summary
Group By Summary
Deadline

ID	Task Name	Duration	Start	Finish	Predecessors	% Work Complete	Resource Initials
49	Discuss process calendar	5 days	Tue 3/13/12	Mon 3/19/12		100%	RR
50	**Housing Stakeholder - Registrar**	**5 days**	**Wed 3/21/12**	**Tue 3/27/12**	**46FS**	**100%**	
51	Evaluate scope of affected data/proces	5 days	Wed 3/21/12	Tue 3/27/12		100%	JS
52	Examine dataflow for MITSIS Directory	5 days	Wed 3/21/12	Tue 3/27/12		100%	JS
53	Examine current supporting processes	5 days	Wed 3/21/12	Tue 3/27/12		100%	JS
54	Housing Stakeholders - Card Office / SEMC	1 day	Fri 3/23/12	Fri 3/23/12		100%	RR
55	Housing Stakeholders - Campus Dining	1 day	Wed 4/4/12	Wed 4/4/12		0%	RR
56	Housing Stakeholders - Tech Cash	1 day	Wed 4/4/12	Wed 4/4/12		0%	
57	UG House Managers	1 day	Thu 4/12/12	Thu 4/12/12		0%	JS
58	GRAD House Managers	1 day	Tue 4/17/12	Tue 4/17/12		0%	
59	FSILG	1 day	Wed 4/18/12	Wed 4/18/12		0%	JS
60	Housing Stakeholders - Card Office / SEMC	1 day	Mon 4/23/12	Mon 4/23/12		0%	JS
61	Dean On Call	1 day	Wed 5/9/12	Wed 5/9/12		0%	
62	**CBORD**	**10 days**	**Thu 5/10/12**	**Wed 5/23/12**	**61**	**0%**	
63	Digital Building / Room Setup & Mainte	10 days	Thu 5/10/12	Wed 5/23/12		0%	RR
64	Room Rate Code Setup & Maintenanc	10 days	Thu 5/10/12	Wed 5/23/12		0%	RR
65	Current Security, Roles & Authorizatio	10 days	Thu 5/10/12	Wed 5/23/12		0%	RR
66	**Discovery Phase Documentation**	**58 days**	**Mon 4/9/12**	**Wed 6/27/12**		**8%**	
67	**As-Is Business Process Descriptions**	**20 days**	**Mon 4/9/12**	**Fri 5/4/12**		**0%**	
68	Undergraduate Process	15 days	Mon 4/9/12	Fri 4/27/12		0%	RR
69	Graduate Process	15 days	Mon 4/9/12	Fri 4/27/12		0%	JS
70	Present Draft Versions to Project Spor	1 day	Mon 4/30/12	Mon 4/30/12	68,69	0%	RR,JS
71	Updated completed versions after feec	5 days	Mon 4/30/12	Fri 5/4/12	68,69	0%	RR,JS
72	As-Is Busines Process Documentation	0 days	Fri 5/4/12	Fri 5/4/12	71	0%	
73	**As-Is Process Maps (Visual Micrografx F**	**22 days**	**Tue 5/1/12**	**Wed 5/30/12**	**70**	**0%**	
74	Graduate Students	20 days	Tue 5/1/12	Mon 5/28/12		0%	JS
75	Undergraduate Students	20 days	Tue 5/1/12	Mon 5/28/12		0%	RR
76	As-Is Process Maps completed	0 days	Wed 5/30/12	Wed 5/30/12	74,75	0%	
77	**System Diagram (IS&T)**	**20 days**	**Thu 5/31/12**	**Wed 6/27/12**	**73**	**19%**	**RR**
78	High Level Picture	20 days	Thu 5/31/12	Wed 6/27/12		55%	RR
79	Details - with Feeds, Interfaces,	20 days	Thu 5/31/12	Wed 6/27/12		0%	RR
80	Review with Project Team, Stakeholders	4 days	Thu 6/28/12	Tue 7/3/12	77	0%	
81	Discovery Phase Completed	0 days	Tue 7/3/12	Tue 7/3/12	80	0%	
82	Define Phase	50 days	Wed 7/4/12	Tue 9/11/12	81	0%	
83	Design Phase	50 days	Wed 9/12/12	Tue 11/20/12	82	0%	



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Task	Summary	Rolled Up Progress	Project Summary
Progress	Rolled Up Task	Split	Group By Summary
Milestone	Rolled Up Milestone	External Tasks	Deadline